

2023 Volunteer Instructions Florida National Cemetery, Bushnell Flag Placement Day, Sunday, May 28, 2023

- Arrive at Florida National Cemetery and proceed to the Section designated on your ticket to arrive no later than 9:00 AM. Expect heavy traffic near the cemetery. **RAIN OR SHINE**, we will proceed with placement.
- What to bring:
 - A screwdriver and hammer
 - Your own bottled drinking water
- Your Section Team Leader will be waiting for you at your Section.
 - Flags will be passed out to volunteers at 9:00 AM.
 - Volunteers with loved ones buried in the cemetery will be allowed to place flags on their graves before others can place any flags.
- Placing the Flags
 - Flags only go on the front of a headstone or marker; none on the back, even if there is a name.
 - Place the flag 12 inches from the CENTER of gravestone or marker and 4 inches deep. Use a four-inch screwdriver as needed.
 - Columbarium placement is one flag in front of each column in the existing trench.
- What to say when placing the flag
 - ***Read the veteran's name aloud and thank them for their service and sacrifice.***

Flag Removal Day, Saturday, June 3, 2023

- The scheduled start time is 9:00 AM.
- Bring an old towel or rag to wipe down the flagstaffs.
- Collect the flags and group them in bundles of twenty
- Wrap each bundle with one rubber band, loosely around the staffs just below the flags
- Place the completed bundles into the totes provided
- **DO NOT PICK UP FLAGS THAT ARE VARIED SIZED FROM OUR STANDARD SIZE, AND THESE WERE PLACED BY FAMILY MEMBERS.**